

### Charging and Remission policy

The school wishes to provide for all pupils the best possible educational opportunities available within the funds allocated by GCC. The law states very clearly that education during the normal school hours is to be free of any compulsory charge to parents and the school warmly endorses that principle and is committed to uphold the legal requirements.

It is recognised, however, that many educationally valuable activities have been and will continue to be dependent on financial contributions in whole or in part from parents. Even though we heavily subsidise activities, without financial support from parents and carers, the school would find it quite impossible to maintain the quality and breadth of the educational programme provided for pupils. The school's concern is to keep financial contributions to a reasonable minimum and to ensure as far as possible that all children are able to take part, irrespective of their circumstances.

The Governing Body has agreed a Charging Policy which states that all materials needed for the education of pupils will be provided by the school. However, if the parents wish to own the completed product, a contribution may be requested. At present this covers items produced in technology and other related practical activities.

Voluntary contributions will be requested to help cover the cost of educational visits and swimming, however if insufficient contributions are received the activity will need to be cancelled. Letters for such activities will contain the following sentence:

*Your child will not be denied a place on this trip if you can not make the voluntary contribution, however, please note, that if we do not receive enough contributions the trip will have to be cancelled. The school is not able to fund any shortfall.*

The school offers parents and carers the opportunity to pay in instalments for any trip or activity run by the school. Some activities are considered to be extra to the normal curriculum and therefore parents will have to pay the full costs if they wish their child to participate. This includes residential trips, non-curricular trips and all out of school activities.

External provision, such as music tuition, is payable directly to the provider and not funded by school at all.

**Where a family feels unable to meet the request for a contribution due to exceptional circumstances, please make an appointment to discuss your particular situation with Mrs Mills as the school may be able to help.**